

TENDER NO. ATIDI/FD/APU/OBG/001/2026: INVITATION FOR BIDS FOR SUPPLY AND DELIVERY OF VARIOUS ICT ITEMS

1. The **African Trade Insurance Agency (ATIDI)** hereby invites interested and eligible bidders to submit competitive bids for the supply and delivery of ICT items shown in the tables below. Bidders are free to quote for any lot or combination of lots but must quote for all the items in a lot.

Lot 1 – Laptops and Monitors

S/N	Item Description	Qty	Specifications
1	Laptops	22	Lenovo ThinkPad T14 Gen 6 laptop (or equivalent) 14 inch, Windows 11 Pro, Intel Core Ultra 7 255U, 16GB Memory, 1TB M.2 2280 SSD, Touchscreen on-cell multitouch, Keyboard Backlight, 57W Li-ion Battery, 2xUSB-A, 2xUSB-C, 1xHDMI, 1xHeadphone, 1xRJ-45
2	Laptop	3	Lenovo ThinkPad X1 Carbon Gen 13 Aura Edition laptop (or equivalent), 14 inch, Windows 11 Pro, Intel Core Ultra 7 255U, 16GB RAM, 1TB M.2 2280 SSD, Touchscreen on-cell multitouch, Keyboard Backlight, 57W Li-ion Battery, 2xUSB-A, 2xUSB-C, 1xHDMI, 1xHeadphone
3	Monitors	3	ThinkVision P24h-30 23.8" QHD Monitor (or equivalent)

Lot 2 – Accessories

S/N	Item Description	Qty	Specifications
1	Mouse	20	Logitech M330 Silent Plus wireless mouse (or equivalent)
2	Mouse	10	Logitech M110 Silent Wired USB mouse (or equivalent)
3	Backpacks	15	Kingsons 15.6" Laptop Backpack (or equivalent)
4	Headsets	20	Logitech H390 USB Headset (or equivalent)

Lot 3 - Servers

S/N	Item Description	Qty	Specifications
1	Servers	2	<p>Lenovo Servers</p> <ul style="list-style-type: none"> • Model ThinkSystem SR630 V2 Rack Server • 2 Intel Xeon Processors of at least 2.4GHz speed Each Processor should have at least 16 Cores. • 2 Hot Swap fans • 128GB RAM • Three Hot Swap 4TB SAS SSD Disks Raided on RAID 5 • At least three 1 GbE RJ-45 ports • Include costs of Installation of Operating System (Windows Server 2019), configuration of RAID and Rack Mounting. We will provide the Windows Server 2019 Operating System Installation Media.

2	Accessories	6	Twelve (12) Meter UTP Patch Cables with the following specifications: <ul style="list-style-type: none"> • Category 7/8. • Terminated. • Include costs for Installation, trunking and termination of the cables onto our Switch and Servers.
---	-------------	---	---

Lot 4 – Wireless Access Points

S/N	Item Description	Qty	Specifications
1	Access Points	12	Cisco Catalyst 9130AXE Access Points Part Number C9130AXE-E (External Antennas, E Regulatory Domain) plus the following: <ul style="list-style-type: none"> ➤ Configuration with existing Wireless LAN Controller (Cisco 3504 Wireless LAN Controller) and transfer of AP Adder licenses. ➤ Installation and mounting (replacement of current wireless access points)
2	Subscription	1	Three 3-year subscriptions for FPR1010 Threat Defense Threat, Malware and URL for 3 Cisco Firepower 1010 NGFW Appliances

2. Bid Price:

- a) **For items to be supplied from outside Kenya, bidders are required to quote CIF price Nairobi. The goods will be consigned to ATIDI and ATIDI will use a Pro 1B to clear the items.**
- b) **For items to be supplied from within Kenya (held in stock in Kenya), bidders are required to show a separate line for the VAT amount.**
- c) All duties, taxes and other levies payable shall be indicated separately. However, payments to the supplier shall be exclusive of taxes since ATIDI is exempt from paying taxes in Kenya.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to any adjustment on any account.
- e) Only those bidders that are not sanctioned by the United Nations, the World Bank or the African Development Bank are eligible to submit a bid in accordance with the RFP. ATIDI may, at its discretion, require the bidder to produce documentary evidence in respect of the country of origin mentioned. Each bidder shall submit only one quotation.

3. Bidders must submit copy of manufacturer’s authorization or dealership certificate where applicable. Bidders should also submit copies of certificate of incorporation/registration, PIN and tax compliance certificate.

4. Validity of quotation: Quotations shall remain valid for a period not less than 90 days after the deadline date specified for submission.

5. Quotations should be sent by completing and signing the price schedule at Annexure I enclosed and attaching any other documents required to be submitted under this invitation.
6. Quotations shall give a comprehensive description of the proposed items, clearly indicating name, model, make, etc., and should be accompanied by technical information in English, such as leaflets, brochures or catalogue pages. If the proposed items do not comply exactly with the technical specifications and descriptions provided in the IFB, the nearest functional equivalent or closest standard should be offered as an alternative.
7. Any deviation from the requested specifications shall be highlighted and explained. When comparative specification tables or other tables are provided by ATIDI, such tables shall be completed and item reference numbers should be referred to.
8. Evaluation of bids: ATIDI will evaluate and compare the bids determined to be substantially responsive i.e. which (a) are properly signed; and (b) conform to the terms and conditions, and specifications. For the purposes of the evaluation, the rates excluding taxes and duties but including expenses like packing and forwarding, freight etc. shall be considered.
9. ATIDI reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract.
10. The bidder(s) whose bid is accepted will be notified of the award of contract by ATIDI prior to expiration of the bids validity period. The terms of the accepted offer shall be incorporated in the purchase order.
11. Payment shall be made within 30 days of receipt and acceptance of the goods. Request for advance payment should be accompanied by a Bank Guarantee for the equivalent amount.
12. Normal commercial warranty / guarantee shall be applicable to the supplied goods.
13. The e-copy of your bid must be submitted to procurement@atidi.africa by **Tuesday, 29 May 2026** at or before 14:30 hours. Any offers received late shall not be considered.
14. Your bid must be protected by a password which will only be shared immediately after closing time for receipt of bids.
15. Bidders are required to send a blank email to procurement@atidi.africa with the tender name as the subject matter so that they can receive any addendums that may be issued. Interested bidders are also advised to regularly visit the ATIDI website www.atidi.africa to check for any updates/amendments to the tender documents.
16. All bidders who wish to participate in the tender must register their company details through the ATIDI Supplier Portal by accessing the Supplier Pre-qualification tab on our website at www.atidi.africa Please click on the link provided on page 4 and follow the prompts to complete the registration process. However, for those suppliers that have dealt with ATIDI before need not register afresh. If not sure, please contact procurement@atidi.africa for clarification.

We look forward to receiving your bids and thank you for your interest in this tender.

R. Siachitema
Principal Procurement / Admin Officer

3

Annexure I – Price Schedule

Date:.....

Lot 1 – Laptops and Monitors

Description	Qty	Specifications	Bidder's comments on whether meet specification or show proposed specification	Brand name	Country of origin	Unit price	Total price excl of VAT	Delivery period
Laptops	22	Lenovo ThinkPad T14 Gen 6 laptop (or equivalent), 14 inch, Windows 11 Pro, Intel Core Ultra 7 255U, 16GB Memory, 1TB M.2 2280 SSD, Touchscreen on-cell multitouch, Keyboard Backlight, 57W Li-ion Battery, 2xUSB-A, 2xUSB-C, 1xHDMI, 1xHeadphone, 1xRJ-45						
Laptop	3	Lenovo ThinkPad X1 Carbon Gen 13 Aura Edition laptop (or equivalent) 14 inch, Windows 11 Pro, Intel Core Ultra 7 255U, 16GB RAM, 1TB M.2 2280 SSD, Touchscreen on-cell multitouch, Keyboard Backlight, 57W Li-ion Battery, 2xUSB-A, 2xUSB-C, 1xHDMI, 1xHeadphone						
Monitors	3	ThinkVision P24h-30 23.8" QHD Monitor (or equivalent)						
Total amount								
VAT 16%								
Total amount VAT inclusive								

Lot 2 - Accessories

Description	Qty	Specifications	Bidder's comments on whether meet specification or show proposed specification	Brand name	Country of origin	Unit price	Total price excl of VAT	Delivery period
Mouse	20	Logitech M330 Silent Plus wireless mouse (or equivalent)						
Mouse	10	Logitech M110 Silent Wired USB mouse (or equivalent)						
Backpacks	15	Kingsons 15.6" Laptop Backpack (or equivalent)						
Headsets	20	Logitech H390 USB Headset (or equivalent)						
Total amount								
VAT 16%								
Total amount VAT inclusive								

Lot 3 – Servers & Accessories

Description	Qty	Specifications	Bidder's comments on whether meet specification or show proposed specification	Brand name	Country of origin	Unit price	Total price excl of VAT	Delivery period
Servers	2	Lenovo Servers <ul style="list-style-type: none"> Model ThinkSystem SR630 V2 Rack Server 2 Intel Xeon Processors of at least 2.4GHz speed Each Processor should have at least 16 Cores. 2 Hot Swap fans 						

		<ul style="list-style-type: none"> • 128GB RAM • Three Hot Swap 4TB SAS SSD Disks Raided on RAID 5 • At least three 1 GbE RJ-45 ports • Include costs of Installation of Operating System (Windows Server 2019), configuration of RAID and Rack Mounting. We will provide the Windows Server 2019 Operating System Installation Media. 							
Accessories	6	<p>Twelve (12) Meter UTP Patch Cables with the following specifications:</p> <ul style="list-style-type: none"> • Category 7/8. • Terminated. • Include costs for Installation, trunking and termination of the cables onto our Switch and Servers. 							
Total amount									
VAT 16%									
Total amount VAT inclusive									

Lot 4 – Wireless Access Points

Description	Qty	Specifications	Bidder's comments on whether meet specification or show proposed specification	Brand name	Country of origin	Unit price	Total price excl of VAT	Delivery period
Access Points	12	Cisco Catalyst 9130AXE Access Points Part Number C9130AXE-E						

		(External Antennas, E Regulatory Domain) plus the following: <ul style="list-style-type: none"> ➤ Configuration with existing Wireless LAN Controller (Cisco 3504 Wireless LAN Controller) and transfer of AP Adder licenses. ➤ Installation and mounting (replacement of current wireless access points) 							
Subscription	1	Three 3-year subscriptions for FPR1010 Threat Defense Threat, Malware and URL for 3 Cisco Firepower 1010 NGFW Appliances							
Total amount									
VAT 16%									
Total amount VAT inclusive									

Prepared by:

Name of company

Date:

Signature: